



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 10, 2016 at 7:00 PM
City Council Chambers, Room 202

1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING

2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

3. COMMUNICATIONS FROM THE MAYOR:

3.1 Communication from Mayor Fiorentini requesting to appear before Council at 7:00 pm to present the annual budget message to the Citizens of Haverhill Attachment

4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

NO SCHEDULE

5. UTILITY HEARING(S) AND RELATED ORDER(S):

5.1 Document 48; Petition from Verizon New England and Mass Electric Company requesting permission for joint pole relocation on South Pearson st; Plan P2016-4AOD1LW

5.1.1Doc 48-B; Order – Grant permission to Verizon New England & MA Electric Co for joint pole relocation on South Pearson st

Continued from April 26 2016

Attachments

6. APPOINTMENTS

Confirming Appointments

NO SCHEDULE

Non-confirming Appointments

Cable TV Advisory Committee

Michael Lyons

Frank Bernstein

Attachments

AUXILIARY POLICE:

NO SCHEDULE

RESIGNATIONS

NO SCHEDULE

7. PETITIONS:

7.1 Petition from Meredith George on behalf of *Essex Heritage Commission*, Salem, MA; requesting to hang a banner on Main st side of *Goecke Parking Deck*; September 14-28; to highlight their signature regional event – **Trails & Sails: Two Weekends of Walks and Water** *Insurance is on file* Attachment

8. APPLICATIONS/HANDICAP PARKING SIGNS:

8.1 Jean Easter – new; at 52 High st

8.2 Ivette Gonzalez – renewal, at 1 Tremont st

Attachments



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 10, 2016 at 7:00 PM
City Council Chambers, Room 202

9. ONE DAY LIQUOR LICENSES:

Winnekenni Castle events for:

- 9.1 St. Germaine Wedding, Sunday, May 15th, 2 pm – 8 pm
- 9.2 Grace Marcoux, Fundraiser & Dedication of Adopt A Park by Elk Statue, Thursday, May 19th, 5 pm – 9 pm
- 9.3 Levis & Messelaar Wedding Reception, Saturday, September 10th, 5:30 pm – 11:00 pm

All applications have License Commission Approval

Attachments

10. APPLICATIONS FOR PERMIT:

- 10.1 Diane O’Gara, Canoe Race Chairperson, *Crescent Yacht Club*; requesting to hold their 38th annual *Lou Marcel Canoe Race* at the Club, 30 Ferry st to benefit the *Veterans Northeast Outreach Center* at 10 Reed st, Haverhill; to be held Saturday, June 4th; 8 am to 4 pm

Attachment

Has police approval & insurance is on file

- 10.2 Diana Flahive, on behalf of *Neurofibromatosis Northeast*, requesting permission to include the following Haverhill streets on the route for their 6th *Annual Coast to the Cure bike ride*; Saturday, September 10th, 7am-3pm: So Cross st, Lawrence st, Orchard av, Old Ferry rd, East Broadway & River rd

Has police approval

Attachment

TAG DAYS

NO SCHEDULE

TAXI LICENSE

ANNUAL LICENSE RENEWALS:

ROLLER SKATING RINK

POOL TABLES

BOWLING

SUNDAY BOWLING

BUY & SELL SECOND HAND CLOTHING

BUY & SELL SECOND HAND ARTICLES

JUNK DEALER

BUY & SELL OLD GOLD

PAWNBROKER

LIMOUSINES

AUCTIONEER

THEATER

EXTERIOR VENDING MACHINE LOCATIONS –Renewals, DVD Movies

NO SCHEDULE

COIN-OPS (renewals):

SUNDAY LICENSE

11. HAWKER/PEDDLER:

NO SCHEDULE



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 10, 2016 at 7:00 PM
City Council Chambers, Room 202

12. DRAINLAYER 2016 LICENSE:

NO SCHEDULE

13. HEARINGS & RELATED ORDERS

NO SCHEDULE

14. NEW BUSINESS/ORDERS

14.1 Order: That the City appropriate from Wastewater Retained Earnings \$125,000.00 and transfer to Wastewater Capital – Consent Decree SEP; additional funding to pay for engineering and permitting costs associated with the design of the Merrimack River bank restoration project at Riverside Park

14.2 Order: Authorize Mayor on behalf of City to accept a donation from Kevin E Sarrette and Leota P Sarrette, Co-Trustees of the Kev-Lo Realty Trust to the City for certain vacant real property located on Crystal st containing 10 acres, more or less Attachment

15. ORDINANCES (FILE 10 DAYS)

NO SCHEDULE

16. UNFINISHED BUSINESS OF PRECEDING MEETINGS:

16.1 Document 21-B; Ordinance re: Parking; City Hall/Haverhill Stadium & Riverside Park
filed April 27th

16.2 Document 28-C; Ordinance re: Salaries – Law Enforcement Superior Officers
filed April 27th

16.3 Document 44-F; Proclamation; *Letter Carriers' Food Drive Day*, Saturday, May 14th
Voted at May 3rd meeting to resubmit to May 10th with 4th paragraph deleted

Attachments

17. MONTHLY REPORTS

NO SCHEDULE

18. COMMUNICATIONS FROM COUNCILLORS

18.1 Communication from President Michitson regarding a request for a street light at the corner of Mill st and Berkeley av

18.2 Communication from Councillor McGonagle requesting to introduce Ted Gaiero to discuss downtown improvements and parking

18.3 Communication from Councillor Barrett requesting to discuss a possible 4-way stop sign at South New and South Spring Streets

18.4 Communication from Councillor Bevilacqua requesting a discussion regarding a street light at the corner of Welcome and Emerson Streets Attachments



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 10, 2016 at 7:00 PM
City Council Chambers, Room 202

19. RESOLUTIONS AND PROCLAMATIONS:

19.1 Proclamation – May is *Williams Syndrome Awareness Month*

[Attachment](#)

20. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

20.1 Councillor Barrett submits Minutes of *Citizen Outreach Committee* meeting held April 28 2016

[Attachment](#)

21. DOCUMENTS REFERRED TO COMMITTEE STUDY

22. ADJOURN

3.1

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 5, 2016

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Budget Message

Dear Mr. President and Members of the Haverhill City Council:

I request permission to appear before you on Tuesday, May 10, 2016 at 7PM to present the annual budget message to the citizens of Haverhill.

Very truly yours,

James J. Fiorentini (deud)

James J. Fiorentini, Mayor

JJF/ah

Hearing April 26 2016

PETITION FOR JOINT POLE RELOCATION

MUNICIPALITY

To the City Council
of Haverhill, Massachusetts.

VERIZON NEW ENGLAND INC. and **MASSACHUSETTS ELECTRIC COMPANY** request permission to relocate poles, wires, cables and fixtures, including anchors, guys and other such necessary sustaining and protecting fixtures, along and across the following public way or ways:-

South Pearson Street Relocate existing Jointly-Owned Pole No. 4, located on Westerly side approx.. 15 ft. in a Southerly direction

Wherefore they ask that they be granted a joint relocation for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – **Verizon N.E. Inc.**, No. P2016-4A0D1LW dated February 29, 2016

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

VERIZON NEW ENGLAND INC.

Everette Bryan

By: _____
E. Everett Bryan, Rights of Way Engineer

MASSACHUSETTS ELECTRIC COMPANY

By: _____
Distribution Engineering

IN CITY COUNCIL: April 12 2016
VOTED: that COUNCIL HEARING BE HELD APRIL 26 2016
Attest:

City Clerk

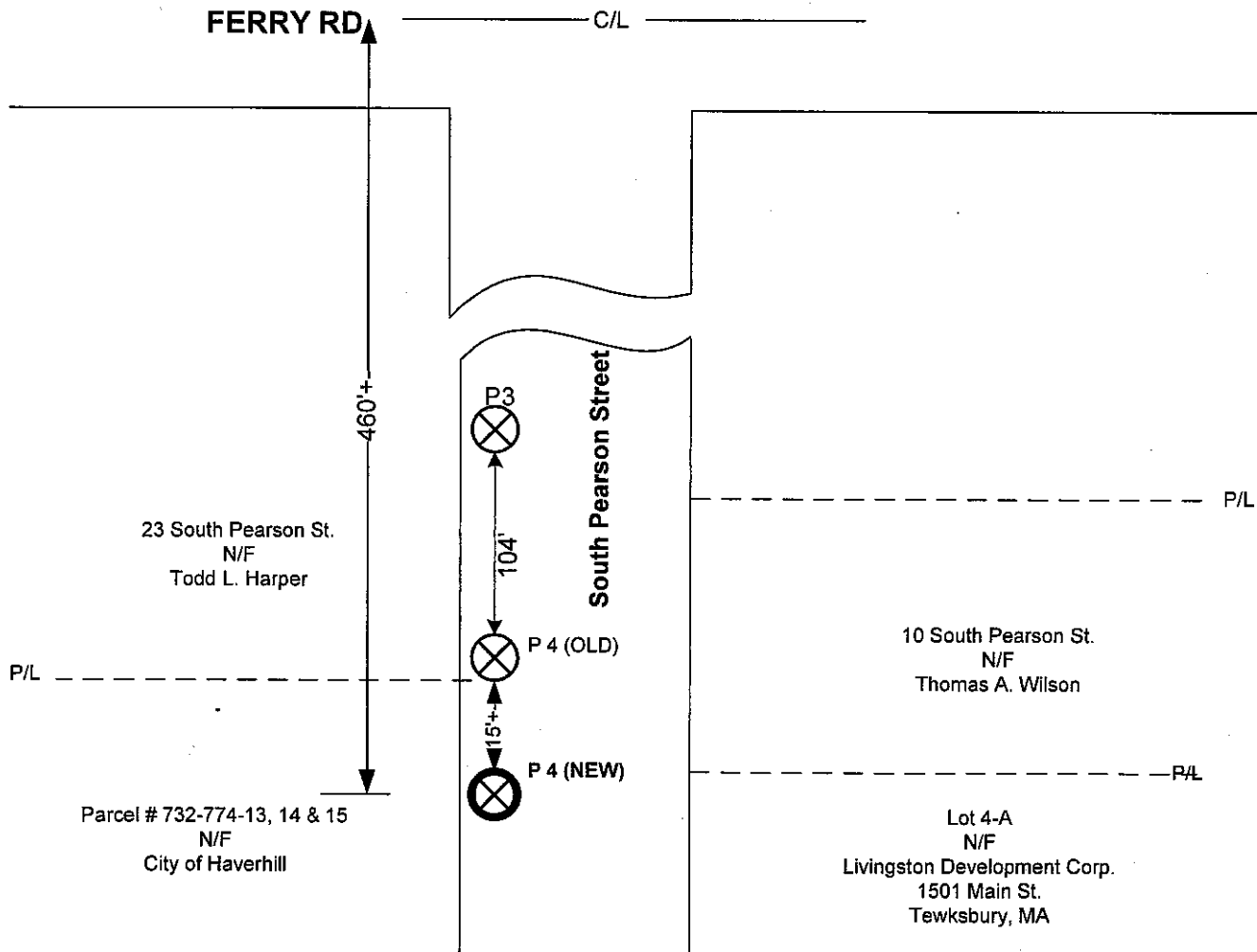
IN CITY COUNCIL: April 26 2016
CONTINUE TO MAY 10 2016
Attest

City Clerk

VERIZON NEW ENGLAND INC
Petition Plan No: P2016-4A0D1LW
February 29 , 2016



MUNICIPALITY



Install New Pole No. 4, 15' to the south to eliminate aerial trespass to new homes currently under construction.

Not to Scale: Distances shown Are Approximate

 **Proposed New Location**

 **Existing Location**



900 Chelmsford St.
Tower 2, Floor 1
Lowell, MA 01851

April 1, 2016

Town of Haverhill
Attn: Linda Koutoulas, City Clerk
4 Summer Street, Rm. 118
Haverhill, MA 01830

RE: Petition Plan #2016-4A0D1LW-South Pearson St.

Enclosed, you will find the above referenced petition plan for relocating one (1) Jointly-Owned Pole #4, located on Westerly side approximately 15 ft. in a Southerly direction as shown on petition plan.

All questions concerning this petition should be directed to Everett Bryan @ 781-307-5286 .

Please send hearing notice and invoice to the following address:

Verizon
Attention: Engineering
900 Chelmsford St.
Tower 2, Floor 1
Lowell, MA 01851

Thank you for your attention and cooperation.

Cordially Yours,

Robin Craven
978-323-0272
Enc: Pet/Plan/Order

ORDER FOR JOINT POLE RELOCATION

MUNICIPALITY

By the City Council
of the City of Haverhill, Massachusetts.

5.1.1

ORDERED: That the **VERIZON NEW ENGLAND INC.** and **MASSACHUSETTS ELECTRIC COMPANY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 29th day of February, 2016.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked - **VERIZON NEW ENGLAND INC.**, No. P2016-4A0D1LW Dated February 29, 2016- filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 20 wires and 6 cables and by said **MASSACHUSETTS ELECTRIC COMPANY**, wires and cables necessary in the conduct of its business and all of said wires and cables shall be placed at a height of not less than 14 feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:-

South Pearson Street: Relocate existing Jointly-Owned Pole No. 4 on Westerly side approx.. 15 ft. in a Southerly direction

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Haverhill, Massachusetts, held on the _____ day of _____, 2016.

City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the City Council of the City of Haverhill, Massachusetts, on the _____ day of _____ 2016, and recorded with the records of location orders of said City, Book _____ Page _____.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

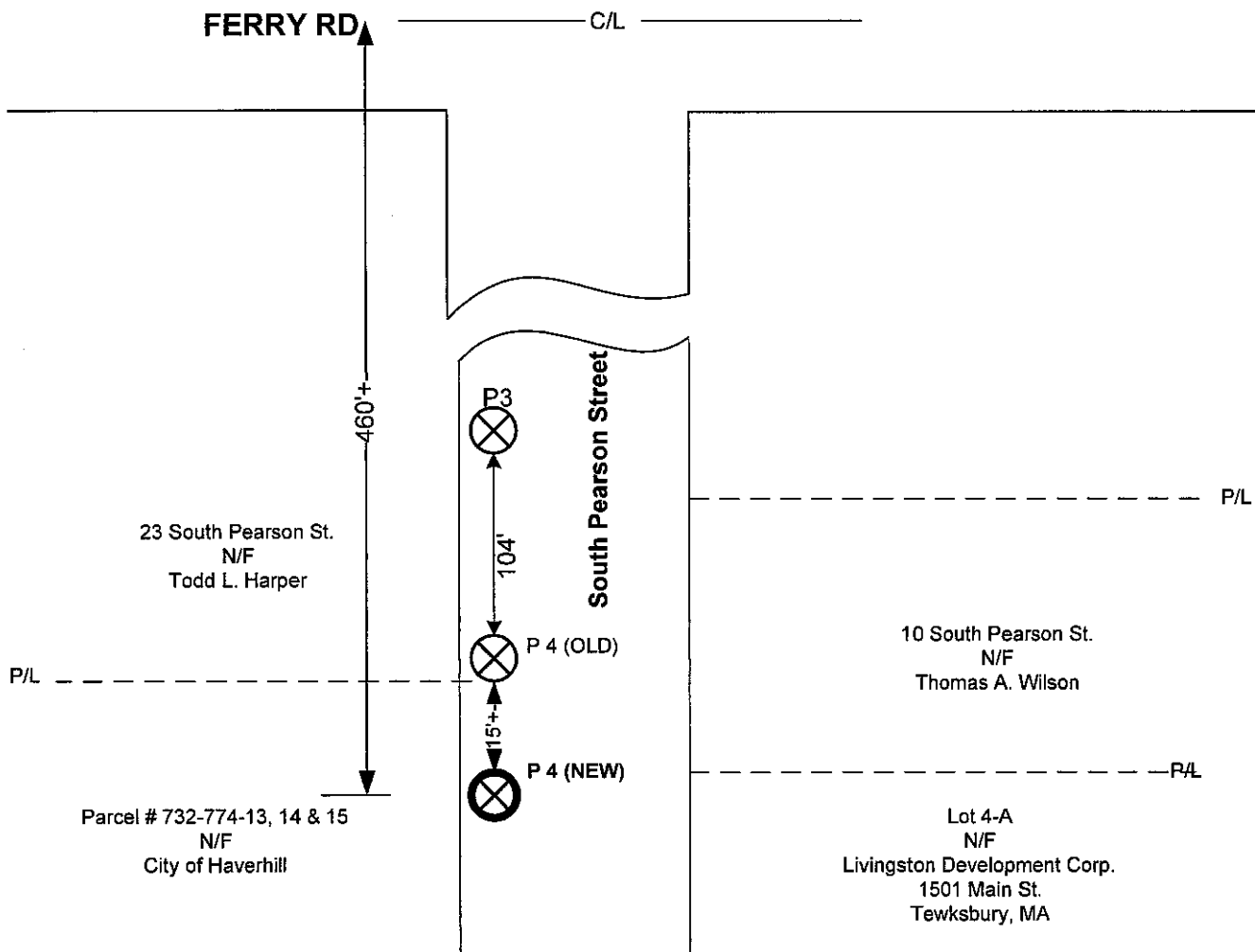
Attest: _____
City Clerk

For Hearing April 26 2016

VERIZON NEW ENGLAND INC
Petition Plan No: P2016-4A0D1LW
February 29 , 2016



MUNICIPALITY



Install New Pole No. 4, 15' to the south to eliminate aerial trespass to new homes currently under construction.

Not to Scale: Distances shown Are Approximate

 **Proposed New Location**

 **Existing Location**



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

6.
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 5, 2016

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Cable TV Advisory Committee

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Michael Lyons, 438 South Main Street, to the Cable TV Advisory Committee.
This is a non-confirming appointment.

Very truly yours,

James J. Fiorentini (d806)
James J. Fiorentini
Mayor

JJF/ah



JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

6.
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 5, 2016

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Cable TV Advisory Committee

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Frank Bernstein, 4 Tulip Circle, to the Cable TV Advisory Committee. This is a non-confirming appointment.

Very truly yours,

James J. Fiorentini (deub)

James J. Fiorentini
Mayor

JJF/ah



7.1

ESSEX NATIONAL HERITAGE COMMISSION

10 Federal Street • Suite 12 • Salem, MA 01970
978.740.0444 tel ~ 978.744.6473 fax
www.essexheritage.org

April 26, 2016

Linda L. Koutoulas
Haverhill City Clerk
Room 118
4 Summer Street
Haverhill, MA 01830

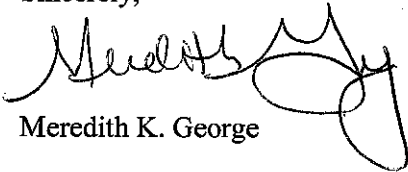
Ms. Koutoulas:

On behalf of Essex Heritage, I am providing this letter of explanation and accompanying material in support of our application to once again hang a banner in the City of Haverhill. As indicated in our application, the banner would hang on the Main Street side of the Goecke Parking Deck from September 14-28, 2016, to highlight Essex Heritage's signature regional event—**Trails & Sails: Two Weekends of Walks and Water**—and be designed in accordance with the regulations set forth in Chapter 213-5 of the City Code.

We appreciated the opportunity to have the banner hung in 2014 and 2015. We look forward to taking advantage of this valuable resource again this year.

Thank you for your consideration.

Sincerely,



Meredith K. George



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Honorable President and Members of the City Council:

Date: April 29, 2016

Fee: \$200 (paid)

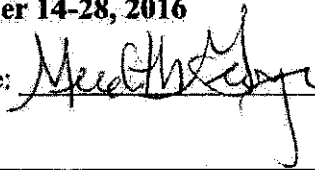
The undersigned respectfully asks permission to hang a **BANNER** over a sidewalk or public way.

Organization: **Essex Heritage**

Wording on Banner: **Essex Heritage Presents: Trails & Sails September 14 - 18 & 23 - 25, 2016**
2 weekends, 150+ events, Free, www.trailsandsails.org

Dates to Hang (Begin on Monday—2 week Max): **September 14-28, 2016**

Applicant's Name: **Meredith George**

Signature: 

Location(s):

☒ **Goecke Parking Deck – Main Street**

Requirements

- ☒ Certificate of Insurance Liability Naming the City of Haverhill as Additional Insured on File
- ☒ \$200 Fee over Public Property

Additional Comments:

We appreciated the opportunity to have the banner hung in 2014 and 2015. We look forward to taking advantage of this valuable resource again this year.

Applicants Address: **10 Federal Street, Suite 12 Salem, MA 01970**

Applicant's Telephone #: **(978) 740-0444**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/26/16

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robert J. Cappadona Insurance 25 Summer St Watertown, MA 02472	CONTACT NAME: Robert J Cappadona PHONE (A/C No Ext): (617) 923-4515 FAX (A/C No): (617) 924-9254 E-MAIL ADDRESS: bob@cappadonainsurance.com																					
INSURED Essex National Heritage Commis Susan Lippman 10 Federal St Suite 12 Salem, MA 01970	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Commerce Insurance</td><td></td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Commerce Insurance		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y	BRRJJJ	6/1/15	6/1/16	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>					
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS HIRED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB					EACH OCCURRENCE \$ AGGREGATE \$
	DED RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured:

City of Haverhill
4 Summer Street
Haverhill, MA 01830

CERTIFICATE HOLDER**CANCELLATION**

City of Haverhill 4 Summer Street Haverhill, MA 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Robert J Cappadona
---	---

(8.1)

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW ☒

*RENEWAL ☐

DATE OF REQUEST 2-2-16

DATE OF APPROVAL 4-27-16

NAME: Jean Easter

ADDRESS: 52 HIGH ST Haverhill Mass. (in back of house)

TELEPHONE #: 978-398-8345 cell

VEHICLE TYPE: 2015 Sentra Sedan Nissan color-Red

PLATE #: 2SJ157

Do you currently have off street parking at your residence? ☒ Yes ☐ No

If yes, why is there a need for a handicap parking sign?

There is more than one vehicle
In Rear of house on Arch Ave 3rd Floor

Did you have a handicap parking sign at a previous address? ☐ Yes ☒ No

If yes, location? _____

x Jean Easter
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve

☐ Denied

Reason for denial

Alan R. [Signature]
Chief of Police Signature

☐ Approve

☐ Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

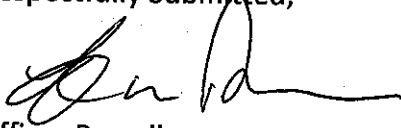
MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

To: Chief Denaro
From: Officer Powell
Date: April 28, 2016
Re: Handicap sign request

Sir,

I have received an application for a handicap parking sign from Jean Easter of 52 High St. She has an active Massachusetts handicap placard issued to her. I have inspected the location and her request is appropriate. She currently has limited off street parking. I would recommend that a Handicap parking space be placed in the rear of her home located on Arch Ave.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Officer Powell", written over the typed name.

Officer Powell

(f.2)

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW _____
*RENEWAL X

DATE OF REQUEST 3/27/16 DATE OF APPROVAL 4-28-16

NAME: Ivette Gonzalez

ADDRESS: 1 Tremont St.

TELEPHONE #: 978-398-6636

VEHICLE TYPE: Pacific - chrysler

PLATE #: 133Y B2

Do you currently have off street parking at your residence? Yes ☒ No

If yes, why is there a need for a handicap parking sign? _____

Did you have a handicap parking sign at a previous address? Yes ☒ No

If yes, location? _____

x Ivette Gonzalez
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

Reason for denial

Alan R. Powell
Chief of Police Signature

☐ Approve ☐ Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

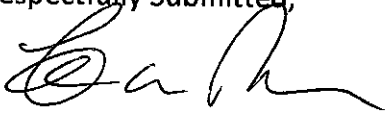
% Officer Lance Powell

To: Chief Denaro
From: Officer Powell
Date: April 28, 2016
Re: Handicap sign request

Sir,

I have received an application for a handicap parking sign from Ivette Gonzalez of 1 Tremont St. She has an active Massachusetts handicap placard issued to her. This application is for renewal of an existing handicap parking sign. There is no change in her status and I would recommend approval of the request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'B. Powell', written over the typed name 'Officer Powell'.

Officer Powell



Haverhill

City Clerk's Office, Room 118
 4 Summer Street Haverhill, MA 01830
 Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

ONE DAY LIQUOR LICENSE

Business/ Organization Information

Business/Organization Name: _____

Address: _____

Individual Applicant Information

Individual's Name: Matthew St Germaine

Mailing Address: 23 Union St. Haverhill, MA 01830

Telephone: (603) 475-7715

Is the Applicant a US Citizen? Yes ☒ No ☐

E-Mail Address: matthewstgermaine425@gmail.com

Event Information

Date of Event: 05/15/2016

Start Time: 2:00 p End Time: 8:00 p

Location of Event: Winnikini Castle

Purpose of Event: Wedding

Will there be music or entertainment? Yes ☒ No ☐

Is the event being catered? Yes ☒ No ☐

Name of Caterer: Barber's Catering

Approximate number of People Attending 100 total

Adults: 80 Children: 20

Type of License (circle one)

One-Day All-Alcoholic

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction



Haverhill

City Clerk's Office, Room 118
4 Summer Street Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event

Where is the liquor being purchased from? Colonial Wholesaler / Baystate Wine

All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved

Who will be serving the alcohol? Bar Tending Services of New England

Please attach a copy of the liquor liability insurance held by server

Pl. 1.508.947.9520
Fax. 1.508.923.4784

William Fuller

If the server does not have liquor liability insurance, then the application will not be approved

Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If the answer to ANY of these questions is YES:

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.

Signature: _____

W. G. Bernier

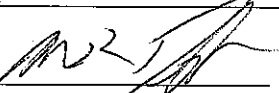
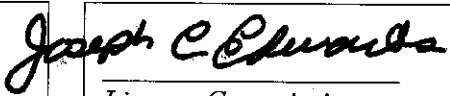


Haverhill

City Clerk's Office, Room 118
4 Summer Street Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

Official Use Only

Approval

 _____ Chief of Police	<u>4/27/16</u> _____ Date	 _____ License Commission	<u>5/5/16</u> _____ Date
_____ City Council (City Property) Date		_____ Mayor (City Property) Date	

Additional Conditions for License: _____



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ONE DAY LIQUOR LICENSE

Business/ Organization Information

Business/Organization Name: Winnekenai Foundation Inc.
Address: 347 Kenosha Ave Haverhill MA (PO Box 403)
118 Castle Road within Winnekenai Park

Individual Applicant Information

Individual's Name: Grace M. Marceau
Mailing Address: 29 Minot Ave Haverhill MA
Telephone: 978-994-2546
Is the Applicant a US Citizen? Yes ☒ No ☐
E-Mail Address: TJM@mm.comcast.net

Event Information

Date of Event: 19 May 2016
Start Time: 5pm End Time: 7pm
Location of Event: Winnekenai Castle
Purpose of Event: Fundraiser + Dedication of Adopt a Park by Elk Statue
Wine & Cheese
Will there be music or entertainment? Yes ☐ No ☒
Dorothy M. McChennan Charitable Trust
Is the event being catered? Yes ☒ No ☐ unknown (drop off appetizers only)
Name of Caterer: _____

Approximate number of People Attending

Adults: 150? Children: n/a
approx

Type of License (circle one)

One-Day All-Alcoholic One-Day Beer and Wine Charitable Wine Pouring Charitable Wine Auction



Haverhill

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License_comm@cityofhaverhill.com
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Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event

Where is the liquor being purchased from?

Merr Valley / Martignetti /

All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved

Who will be serving the alcohol?

Butlers of Bars

Please attach a copy of the liquor liability insurance held by server

If the server does not have liquor liability insurance, then the application will not be approved

Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

Yes No

Business:

☒ ☐

Non-Profit:

☒ ☐

Will there be a cash bar?

☒ ☐

Is there an entrance fee or donation required?

☒ ☐

Is the event open to the general public?

☐ ☐

\$35.-

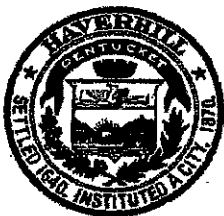
invitations being sent
public welcome

If the answer to ANY of these questions is YES:

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.

Signature: Grace M. Marcoux



Haverhill

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Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

Official Use Only

Approval

[Signature] 5/2/16
Chief of Police Date

Joseph C. Edwards 5/5/16
License Commission Date

City Council (City Property) Date

Mayor (City Property) Date

Additional Conditions for License: _____

9.3



Haverhill

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 4 Summer Street Haverhill, MA 01830
 Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

ONE DAY LIQUOR LICENSE

Business/ Organization Information

Business/Organization Name: _____

Address: _____

Individual Applicant Information

Individual's Name: Bryan Levis & Jonathan Messelaar

Mailing Address: 128 Newton Rd Unit 5 Plaistow NH 03865

Telephone: 603-702-0158

Is the Applicant a US Citizen? Yes ☒ No ☐

E-Mail Address: BryanLevis55@comcast.net

Event Information

Date of Event: 9/10/2016

Start Time: 5:30 pm

End Time: 11:00 pm

Location of Event: Winnekenii Castle

Purpose of Event: Wedding Reception

Will there be music or entertainment? Yes ☒ No ☐

Is the event being catered? Yes ☒ No ☐

Name of Caterer: Spinelli's

Approximate number of People Attending

Adults: 80 Children: 10

Type of License (circle one)

One-Day All-Alcoholic

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction



Haverhill

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License_comm@cityofhaverhill.com
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Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event

Where is the liquor being purchased from? August Busch, MVDC & Martignetti

All alcohol must be purchased by a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved

Who will be serving the alcohol? Butlers & Bars

Please attach a copy of the liquor liability insurance held by server → ON File

If the server does not have liquor liability insurance, then the application will not be approved

Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

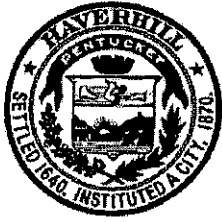
	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If the answer to ANY of these questions is YES:

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- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.

Signature: Bryan Jones



Haverhill

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Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

Official Use Only

Approval

[Signature] 4/7/16
Chief of Police Date

Joseph C. Edwards 5/5/16
License Commission Date

City Council (City Property) Date

Mayor (City Property) Date

Additional Conditions for License: _____



Crescent Yacht Club, Inc.

FERRY STREET • P.O. BOX 5006 • BRADFORD, MA 01835
TELEPHONE (978) 374-9683

10.1

April 2, 2016

Event: 38th annual Lou Marcel Canoe Race

DATE OF EVENT: JUNE 4, 2016

DEAR OFFICIALS,

We would like a permit to hold our 38th annual Lou Marcel Canoe Race this year at:

The Crescent Yacht Club

30 Ferry Street

Bradford, Ma 01830

Commodore: Mark Dionne

Tel (978) 374-9683

This event will benefit the Veterans in the Merrimack Valley through the beneficiary we chose this year, The Veterans Northeast Outreach Center located at 10 Reed Street Haverhill, Ma 01830 Contact: John Ratka at (978) 372-3626.

I'm writing a brief description of this event so that you understand what it entails.

On Saturday June 4th at the Essex County Correctional Facility located at 165 Marston Street Lawrence, MA we drop about a 100 canoes and kayaks in to the Merrimack River for a noncompetitive race to the Crescent yacht Club in Bradford where we will host an awards ceremony for the participants and family members. The ceremony consists of a live band on our lawn, with the proper insurance coverage purchased for the day of the event and our own umbrella policy also, which are attached with this application. A cook out with award ceremony will be held at the CYC for the winners and sponsors of the race.

The Band we have playing is Flash Drive, and we have an agreement that they will donate the \$500.00 fee to the event and play for 4 hours on our lawn. We will hire 2 police details through the Haverhill PD, for the event and take the necessary precautions for extra safety and security with the help of the many volunteers from our club and many others from the Veterans Outreach Program.

We have river safety in place through volunteers from the club and other organizations who wish to volunteer for the event which includes 4 boats and we are requesting the help from the harbor master as they have someone every year monitoring this event.

With regards to insurance, I've attached our policies that the club currently has in place and we are also taking out a secondary policy for all canoeists through: Paddlesports Risk Management, LLC located at 121 Pulaski Road Kings Park, NY 11754 and I've also attached all the information concerning coverage and rules.

We are excited about this event to start raising the funds needed for our Veterans here in Haverhill and Lawrence and we're also glad to say that all funds will go to the needy and not anywhere else.

I am including with this description of the canoe race all the necessary contacts involved in this event so if you have any questions, you can contact any of the persons listed below.

Thank you for considering our application for a permit for the Lou Marcel Canoe Race.

Regards,



Diane O'Gara

Canoe Race Chairperson, Crescent Yacht Club

Diane O'Gara, Chairperson of Lou Marcel Canoe Race CYC Bradford, MA 603-421-7518

Mark Dione, Commodore of Crescent Yacht Club Bradford, MA, 978-374-9683

Ralph Garrett, Treasurer of Crescent Yacht Club Bradford, MA 508-633-6421

John Ratka, Executive Director of Veterans Northeast Outreach Center, Inc. 978-372-3626

Joe Funari, Director at Essex County Correctional Facility Marston Street Lawrence, MA 978-750-1900 x 4303

Insurance Agent: Stu Davis, Fred C. Church Haverhill, MA 978-372-7177 CYC

Band: Flash Drive contact Michael Scarpa 41 Mechanic St. Haverhill MA 978-305-4313

City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions

Name of Organization: Crescent Yacht Club

Address of Organization: 30 Ferry Street Bradford, MA

Is the Organization a Non-Profit? Yes ☒ No ☒ (If yes, must provide evidence of non-profit status)

Veterans Northeast Outreach Center, Inc.

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

IRS Tax Exempt 501(c)(3) # 04-2879409

EVENT INFORMATION

Requesting permit for (List type of event):

38th annual Lou Marcel Canoe Race
June 4th 2016, @ CYC

Date of Event: June 4, 2016 Time of Event: 8:00 - 4:00

Location of Event: 30 Ferry St. Haverhill, MA
Indoor: 30 Outdoor: 70

Name and Address of the Owner of the Property: Crescent Yacht Club
30 Ferry St. Bradford, MASS

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 400

Number of Parking Spaces available on Site: 65

Have arrangements been made for offsite parking? Yes ☒ No ☐

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes ☐ No ☒ If yes, list charges/fees _____

Please identify the plans for solid waste disposal and recycling: Waste Management,
We have an account with them

Number of public restrooms available: Permanent 4 Portable 4

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):

none

Are you requesting that the fees be waived? Yes ☒ No ☐

(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only)

Authorized Person: Mark J. Dionne Mark/Dionne (CXC)

Address of Authorized Person: 30 Ferry St Bradford Mass

Telephone #/Cell #/Pager # (Indicate if Pager): (978) 374-9863

Social Security Number of Authorized Person: 04-2499718

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

Bob Dusko Liquor

Merrima

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: ☒ Denied: _____

Comments/Conditions/Requirements: _____

John E. Moore

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: ☒ Denied: _____

Comments/Conditions/Requirements: _____

VO - Kevin Dore (phone conversation)

Police Chief:

Reviewed: _____ Approved: ☒ Denied: _____

Comments/Conditions/Requirements: _____

MR. [Signature]

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: ☒ Denied: _____

Comments/Conditions/Requirements: _____

MS - Kevin Dore (phone conversation)

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized
Agent of Organization:

Mark J. Piro

Date: 4-28-16

Signature Witnessed By:

Diane M. O'Hara

Date: 4-28-16

City Council will hear this request for application on:

_____ at _____
(date) (time)

Applicant must attend: Yes _____ No _____

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

OFFICE USE

PERMIT

Permit approved on: _____ Number of Detail Officers: _____

Proof of Insurance: Policy Number _____ Expiration date _____

Attendance Limited to: _____

Other Conditions/Requirements: _____

All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill

Signed: _____ Issued on: _____

City Clerk



**NORTH AMERICAN
SPECIALTY INSURANCE COMPANY**
A Stock Company
650 Elm Street
Manchester, NH 03101-2524
(800) 542-9200

Policy Number	From	To
50C4000137-04	05/24/2015	05/24/2016
12:01 A.M. Standard Time at the Address of the Insured assigned here		

Transaction

RENEWAL

Named Insured and Mailing Address		Producer	
Crescent Yacht Club, Inc. PO Box 5006 Bradford, MA 01835		Producer Code: 06014-00 Maritime General Agency, Inc. 1117 Elm Street Manchester, NH 03101	
FEIN:			
Business Description: Yacht Clubs		Type of Business: Corporation	Audit Period:

COMMON POLICY DECLARATIONS

In return for the payment of premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy. This policy consists of the following coverage parts for which a premium is indicated. This premium may be subject to adjustment.

Form No.	Coverage Part Description	Premium	
	COMMERCIAL PROPERTY COVERAGE	\$	1,372.00
	COMMERCIAL GENERAL LIABILITY COVERAGE	\$	3,631.00
	COMMERCIAL INLAND MARINE COVERAGE	\$	
	COMMERCIAL CRIME COVERAGE	\$	100.00
	COMMERCIAL AUTO COVERAGE	\$	
	COMMERCIAL LIQUOR LIABILITY COVERAGE	\$	

Taxes, Fees and Surcharges

Total TRIA	\$	4.00
Policy Premium	\$	5,107.00
Deposit Premium	\$	

☐ Faculative

☐ Auditable (refer to coverage part dec)

Premium shown is payable: (If applicable)

\$5,107.00

At Inception

1st Anniversary

2nd Anniversary

Forms and Endorsements applicable to all Coverage Parts:

See Attached Forms Schedule

COUNTERSIGNATURE USE ONLY:

Countersigned at:

By:

Date: 05/21/2015

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

Issuing Office: Manchester, NH

Issued Date: 05/21/2015

Insured Representative # C2876A

Fred C. Church, Inc., 41 Wellman St. Lowell, MA 01851

NAS-COM-DEC (01/01)

**MaritimeProgramGroup**

coverage in motion

PACKAGE PROPOSAL**Date:** Thursday, April 2, 2015**Proposed to:** Susan Merriam
Fred C. Church, Inc.
41 Wellman St.
Lowell, MA 01851**Proposed by:** Amanda McCoy
Underwriting Assistant

This is an Insurance Quote for coverages underwritten by the North American Specialty Insurance Company. This quote is valid for 30 days from this date.

Insurance Quotation For: Crescent Yacht Club, Inc.**Effective Date:** May 24, 2015**PROPERTY COVERAGES:****Location Schedule**

Loc	Street	City	State	Zip
1	30 Ferry Street	Bradford	MA	01835

Coverage and Limits

Commercial Property Extra Coverage

Included

Location: 1		Bldg: 1	
Coverage:	Building	Covered Cause:	Special
Premium:	\$781.00		
Valuation:	RC	Theft Exclusion:	No
Agreed Value:	No	Wind/Hail Exclusion:	No
Limit Of Insurance:	\$250,000	Deductible:	\$1,000
		Inflation Guard:	N/A
		Wind/Hail Ded:	1,000
		Coinsurance:	80%

Location: 1		Bldg: 1	
Coverage:	Personal Property	Covered Cause:	Special
Premium:	\$341.00		
Valuation:	RC	Theft Exclusion:	No
Agreed Value:	No	Wind/Hail Exclusion:	No
Limit Of Insurance:	\$100,000	Deductible:	\$1,000
		Inflation Guard:	N/A
		Wind/Hail Ded:	1,000
		Coinsurance:	80%

GENERAL LIABILITY:

Liability General Aggregate	2,000,000
Products & Completed Operations Aggregate	1,000,000
Personal & Advertising Injury	1,000,000
Each Occurrence Limit	1,000,000
Fire Damage Limit	100,000
Medical Expense	5,000
Deductible:	N/A
GL Extra Coverage	Included

General Liability Premium is based on:

Loc#	Classification	Code	Rate	Exposure	Basis
1	Boat Storage and Moorage(Premise)	10105+	4.427	7,000	sales
1	Club - civic, service or social - having buildings or premises owned or leased - Other than Not-For-profit(Premise)	41667+	123.916	3,510	area
1	Club - civic, service or social - having buildings or premises owned or leased - Other than Not-For-profit(Product)	41667+	0.108	3,510	area
1	Restaurants-alcohol 75% or more-no tables (bar service only) with dance floor(Product)	16940	0.107	440,000	sales
1	Restaurants-alcohol 75% or more-no tables (bar service only) with dance floor(Premise)	16940	6.884	440,000	sales

CRIME COVERAGE:

Money & Securities	
Inside the Premises Theft Limit of Insurance	10,000
Deductible	\$500

Premium Summary:

	Policy Premium	Terrorism Premium
Property	\$1,372.00	\$4.00
General Liability	\$3,631.00	
Crime	\$100.00	
ISO Inland Marine		
Commercial Auto	\$0.00	
Total Premium	\$5,103.00	
Total Premium with Terrorism		\$5,107.00
Additional Taxes, Fees or Surcharges		\$0.00

1117 Elm Street
Manchester, NH 03101

LIQUOR LIABILITY DECLARATIONS

TYPE: Occurrence

Policy Number: 00046801LL

THIS DECLARATIONS PAGE AND ENDORSEMENTS, IF ANY, ARE PART OF YOUR POLICY.

PRODUCER:

Fred C. Church Inc.
41 Wellman Street
Lowell, MA 01851

NAME OF INSURED (mailing address):

Crescent Yacht Club, Inc.
PO Box 5006
Haverhill, MA 01835

Producer's Code No.: 1701

POLICY PERIOD: From: 05/24/2015

To: 05/24/2016

Time: 12:00 AM

Standard Time at the address of the Insured Premises as stated herein.

LOC NO. INSURED PREMISES

001 30 Ferry Street, Haverhill, Essex County MA, 01835

LIMITS OF INSURANCE		
Limit:	\$1,000,000	Per Person
Limit:	\$1,000,000	Per Occurrence
Limit:	\$2,000,000	Aggregate
Liquor Sales:	\$400,000	

DESCRIPTION OF BUSINESS

FORM OF BUSINESS: Corporation

BUSINESS DESCRIPTION: Social Club


Policy Number:
00046801LL

CLASSIFICATION AND PREMIUM

LOC NO.	COVERAGE	CODE NO.	LIMIT OF LIABILITY	PREMIUM
001	Mod Clubs - country, golf, civic, fraternal or social (serving to members and guests)	32		\$9,268
			Total Premium:	\$9,268

STATE TAX OR OTHER (if applicable) _____	
TOTAL PREMIUM (SUBJECT TO AUDIT) \$9,268	
PREMIUM SHOWN IS PAYABLE:	AT INCEPTION _____
	AT EACH ANNIVERSARY _____
	(IF POLICY PERIOD IS MORE THAN ONE YEAR AND PREMIUM IS PAID IN ANNUAL INSTALLMENTS)
AUDIT PERIOD (IF APPLICABLE)	<input checked="" type="checkbox"/> ANNUALLY <input type="checkbox"/> SEMI-ANNUALLY <input type="checkbox"/> QUARTERLY <input type="checkbox"/> MONTHLY

Issued by: **Hospitality Mutual Insurance Company**
 95A Turnpike Road, 1st Floor
 Westborough, MA 01581

Countersigned by: 

All notices should be directed to the above address.

SCHEDULE OF FORMS AND ENDORSEMENTS

POLICY NUMBER: 00046801LL	EFFECTIVE DATE: 05/24/2015
-------------------------------------	--------------------------------------

<u>NUMBER</u>	<u>TITLE</u>
LL0 (1008)	Liquor Liability Coverage Form

Canoe Race Participants,

We look forward to an exciting day on the Merrimack River where everyone can enjoy the outdoors, and the friendly spirited rivalries that have been thriving for 38 years, and a great VIP Reception hosted by the Crescent Yacht Club at the end of the seven-mile adventure. Hit the river dressed in your favorite American gear. Dig out those flags, military uniforms, veterans memorabilia and sign up your team today. Join the flotilla of canoes and kayaks benefiting the Veterans. This year's race will be bigger and better than ever! The Canoe Race is a blast!

Looking forward to seeing everyone there!

Diane OGara

Welcome everyone to the Crescent Yacht Club and the 39th Annual Lou Marcel Canoe Race to benefit The Veterans Northeast Outreach Center. The Crescent Yacht Club is proud to host such a successful and fun-filled event. Think about it, canoeing along the Merrimack River in the sun enjoying life while you approach the finish line in this non-competitive race, it's not whether you finish first, it's participating that makes you a winner. I look forward to another great canoe race and invite you all to enjoy the reception after the race. Again thank you for being a part of this great event!

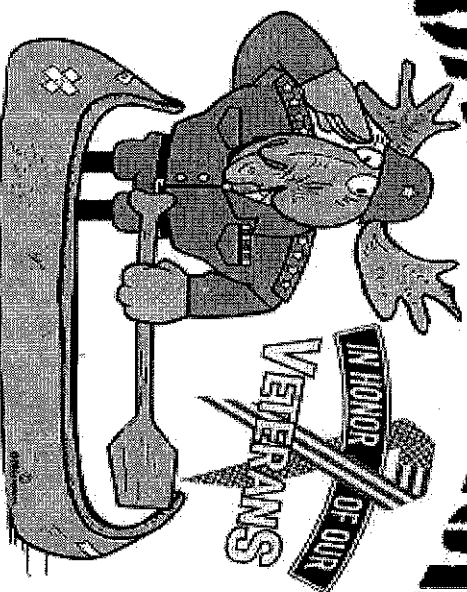
Sincerely,

Mark Dionne
Commodore

Name: _____
Address: _____
City: _____
State: _____ ZIP: _____
Phone Number: _____
Company: _____
E-mail: _____



39th Annual Lou Marcel CANOE RACE



Saturday ★ June 4th ★ 2016

BENEFITING

VETERANS NORTHEAST OUTREACH CENTER

To pre-register, mail entry form & check to P.O. Box 5006, Bradford, MA 01835. Or register on line.

<https://www.facebook.com/canoerace.org>
www.loumarcelcanoerace.org


Veterans Northeast Outreach Center
10 Reed Street, Haverhill, MA 01832
978-372-3626

Entry fee to race- \$25 per person
Canoe rental- \$55

HONOUR OUR VETS

SATURDAY ~ JUNE 4TH ~ 2016

"American Patriot" Theme

~ Dress Accordingly ~

www.loumarcelcanoerace.org

978-374-8381

3 Ferry Street
Bradford, MA 01835
(978) 374-8381

From 495 South: Exit 45 A.
Come off exit and you're on Marston St.
Take next right onto Commonwealth Drive.
Facility entrance on right.

Directions to Reception: Crescent Yacht Club

Route 495 to Exit 48. Bear left onto route 125/Main Street. Travel for approx. 2.5 miles until you see the Brook's Pharmacy. Bear right onto Ferry Street & the Crescent Yacht Club will be your 3rd left. Look for signs.

There will also be shuttle vans running throughout the day

- Drop off pledge forms & donations
- Coffee, water & doughnuts available

- McCarthy's Mt. 165 Marston Street Lawrence (directly behind the old training school)
- DJ Rick Bellani – Bell-Aire Productions
- **9:15 am RACE BEGINS**
- Canoes, kayaks & other water crafts make their way down the river towards the Crescent Yacht Club in Bradford

- Pick up T-shirts Reception starts
- Entertainment – **“One to Four”** and **“Flashdrive”**
- Food & Beverages
- Raffle prizes
- ***“American/Patriot” Theme***

Costumes and creativity encouraged!

CANOE KAYAK

Men

Women

Mixed

Crescent Yacht Club	Crescent Yacht Club
Marian Moore Award	Ernie Russell Award

For more information please email us at
office@joumarcelcanoerace.org

Shuttle bus available after race to return participants to the start of the race on Marston Street

Canoes available for \$55 while they last
Advance Canoe Rental Requested
All rented canoes must be back by 2:30pm.
http://www.paddleboston.com/rentals/you_marcel.php

[illegible]



City of Haverhill

Application for Permit

Name of Organization	Neurofibromatosis Northeast		
Address of Organization	9 Bedford Street, Burlington, MA 01803		
Requesting Permit for (List Type of event)	Coast to the Cure Bike Ride	Date & Time	9/10/16, 7AM-3PM
Location of Event	Starts + ends at Stage Fort Park, Gloucester 100 mile route Rides through Haverhill		
Authorized or Contact Person	Diana Flahive	Telephone/Cell #	617 777 6397

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS i.e.: Parades/Carnivals/Community Events	Signature	Date	

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: Diana Flahive Date: 4/20/16

Signature Witnessed by: _____ Date: _____

City Council will hear request for application on: _____
Applicant must attend Yes [] No [] (date) (time)

Office Use

Permit

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
Policy Number/Exp. Date _____		
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____ Issued on: _____ Seal		
City Clerk		

Linda Koutoulas

From: Diana Flahive <dflahive@nfincne.org>
Sent: Friday, April 22, 2016 2:45 PM
To: Linda Koutoulas
Subject: Coast to the Cure - Haverhill
Attachments: Haverhill Application.pdf

Dear Ms. Koutoulas,

On behalf of Neurofibromatosis Northeast, I am seeking permission once again to include Haverhill once again on the route for the 6th Annual Coast to the Cure bike ride to benefit Neurofibromatosis Northeast. Coast to the Cure takes place on Saturday, September 10, 2016. The ride starts and finishes at Stage Fort Park in Gloucester. The event consists of three prescribed routes (24, 66 and 100 miles) encompassing Haverhill and 18 other communities. I've attached the completed application for permit.

I can assure you that all participants will wear helmets, travel in an organized fashion on public roads, never on private property, and will obey the rules of the road. The cyclists will leave Stage Fort Park in staggered starts beginning at 7am. We anticipate approximately 50 riders in total travelling in packs of 3-6 people over a period of two hours through your community. The following streets are on the 100 mile route: South Cross Street, Lawrence Street, Orchard Avenue, Old Ferry Road, East Broadway and River Road. Please follow the link for the map of the 100 mile route, <https://ridewithgps.com/routes/5490495>.

Proceeds from the event benefit Neurofibromatosis Northeast and support our mission of finding a cure and treatment for neurofibromatosis by promoting scientific research, creating awareness, and supporting those who are affected by NF.

Please don't hesitate to contact me. I can be reached at (781) 272-9936 or dflahive@nfincne.org.

Thanks so much for your consideration.

Sincerely,

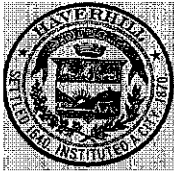
Diana Flahive

Diana E. Flahive
Director of Special Events
Neurofibromatosis Northeast
9 Bedford Street
Burlington, MA 01803
Tel. 781-272-9936 ext. 204
Fax 781-272-9937
www.nfincne.org

LIKE us on [Facebook](#)!



An NF Network Advocacy Partner



DOCUMENT

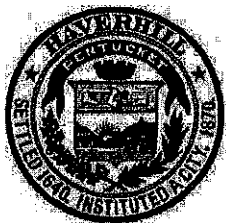
14.1

CITY OF HAVERHILL

In Municipal Council

ORDERED:

THAT the city appropriate from *Wastewater Retained Earnings* **\$125,000.00** and transfer to Wastewater Capital – *Consent Decree SEP*.



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

May 3, 2016

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *RW*
Deputy DPW Director

Subject: Request to Transfer Wastewater Funds

It is hereby requested that the amount of one hundred and twenty-five thousand dollars (\$125,000) be transferred from Wastewater Retained Earnings to Wastewater Capital Consent Decree SEP.

The additional funds are needed to pay for engineering and permitting costs associated with the design of the Merrimack River bank restoration project at Riverside Park. This project is required by the Consent Decree issued to the City by the US Department of Justice and the EPA.

If you need additional information, do not hesitate to call me at extension 2328 or via email at rward@haverhillwater.com.

cc: Charles Benevento, City Auditor/Finance Director
Mike Stankovich, DPW Director
William Pauk, Finance/Project Manager

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 6, 2016

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Transfer

Dear Mr. President and Members of the Haverhill City Council:

Enclosed please find a transfer order for \$125,000 to be transferred from Wastewater Retained earnings to Wastewater Capital-Consent Decree SEP. This additional funding is needed to pay for engineering and permitting costs associated with the design of the Merrimack River bank restoration project at Riverside Park.

The order and a letter from Robert Ward, Deputy DPW Director are attached and I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/dsvd



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the Mayor being and is hereby authorized on behalf of the City of Haverhill to accept a donation from Kevin E. Sarrette and Leota P. Sarrette, Co-Trustees of the Kev-Lo Realty Trust to the City for certain vacant real property located on Crystal Street containing 10 acres, more or less. A copy of the proposed deed is attached hereto and incorporated herein.

**JOHN G. CLEARY
ATTORNEY**

Admitted to Practice in Massachusetts and New Hampshire

476 MAIN STREET

P.O. BOX 708

HAVERHILL, MASSACHUSETTS 01831

TEL (978) 372-0861

FAX (978) 373-2260

EMAIL: AttyJohnGcleary@aol.com

JAMES P. CLEARY, JR. (1924-1964)
JAMES P. CLEARY (1890-1958)

May 2, 2016

Attorney William D. Cox, Jr.
145 South Main Street
Haverhill, MA 01835

VIA email transmission and first class mail

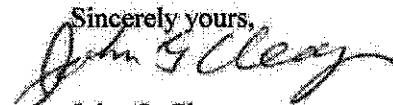
RE: Kevin E. Sarrette and Leota P. Sarrette
Donation of Land at 450 Crystal Street to the City of Haverhill

Dear Bill:

As I have indicated in my previous discussion with you concerning the above-referred matter, I represent Kevin and Leota Sarrette, owners of their residence at the above-referred property address, who have offered to donate ten acres of vacant land situated at the rear of their residence to the City of Haverhill. The land to be donated abuts City owned conservation and Crystal Lake areas.

Attached is a copy of my client's proposed deed to the city, a trustee certificate, and a copy of the subdivision plan, the original of which I believe is in possession of the survey firm, awaiting to be recorded. Would you please review the proposed deed and trustee certificate and let me know if it is satisfactory. Thank you.

Sincerely yours,



John G. Cleary

JGC/jc

Enc.

Kevin and Leota Sarrette

QUITCLAIM DEED

We, Kevin E. Sarrette and Leota P. Sarrette, Co-Trustees of the Kev-Lo Realty Trust under Declaration of Trust dated 6/30/92 and recorded in the Essex South District Registry of Deeds at Book 11380, Page 476, of Haverhill, Massachusetts,

for One Dollar consideration paid,

grant to the City of Haverhill, Massachusetts, a municipal corporation with a usual place of business located at 4 Summer Street, Haverhill, MA 01830

WITH QUITCLAIM COVENANTS

A vacant parcel of land, located in Haverhill, Essex County, Massachusetts, on the northwesterly side of Crystal Street and being shown as Lot 2 on a plan of land entitled "Plan of Land Located in Haverhill, Ma. Record Owner & Applicant: Kev-Lo Realty Realty Trust, Kevin E. & Leota Sarrette Tr.", prepared by Christiansen & Sergi, Inc., professional engineers & land surveyors, 160 Summer Street, Haverhill, Massachusetts 01830, dated March 1, 2016 and recorded in the Essex County South District Registry of Deeds herewith.

Said Lot 2 contains 435,600 square feet (10 acres), more or less, according to said Plan.

Being a portion of the same premises conveyed to the Grantors by quitclaim deed of Kevin E. Sarrette and Leota P. Sarrette, dated 1/27/93, and recorded in the Essex South District Registry of Deeds at Book 11730, Page 129, and also being a portion of parcel No. #3 in a deed recorded at Book 7914, Page 301 in the said Registry of Deeds.

The Grantors release to the Grantee all rights of homestead and other interests therein held by any and all beneficiaries of the said Kev-Lo Realty Trust.

Property Address: 450 Crystal Street, Haverhill, MA 01832

WITNESS our hands and seals this ____ day of April, 2016.

Kevin E. Sarrette, Co-Trustee, Kev-Lo Realty Trust u/d/t 6/30/92

Leota P. Sarrette, Co-Trustee, Kev-Lo Realty Trust u/d/t 6/30/92

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

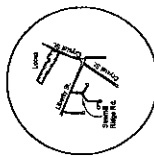
April _____, 2016

Then personally appeared before me the above named Kevin E. Sarrette and Leota P. Sarrette, trustees aforesaid, who proved to me to be the persons signing the foregoing instrument by satisfactory identification, which were valid driver's licenses, and acknowledged the signing to be the result of their free act and deed for its stated purpose.

My Commission expires: 12/16/2022

John G. Cleary - Notary Public

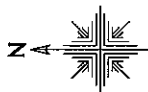
See Page 100 only



Locus Plan
not to scale

It is hereby certified that this plan conforms to the facts as shown on the ground and to the records of the public records.

Date



Janice Blalock et al
n/f
BOOK 1500 PAGE 395
MAP 278 BLOCK 2 LOT 27

LOT 2
AREA=48,860 S.F. ±
AREA=1.12 ACRES ±
MAP 278 BLOCK 2 LOT 27

Karen M. & Stephen A. Cusack
n/f
BOOK 1500 PAGE 395
MAP 278 BLOCK 2 LOT 27A

Zoning District SC
Minimum 7' Side Set Back Required
Minimum Area Required
200' Req.
87,720 Square Feet

Diane Bradley
n/f
MAP 278 BLOCK 2 LOT 3

Reference Deeds

1. Deed from Kevin E. and Laura P. Sarrette recorded in the South Shore Registry of Deeds Book 11259 Page 126.

Reference Plans

1. Plan entitled "Wooded Land" owned by Kevin E. and Laura P. Sarrette recorded in the South Shore Registry of Deeds Book 11259 Page 126.

Assessor Reference

Map 278 Block 2 Lot 6

190 Realty, LLC
n/f
BOOK 1500 PAGE 395
MAP 278 BLOCK 2 LOT 1

LOT 1
AREA=300,514 S.F. ±
AREA=6.88 ACRES ±

Approval Under the Subdivision
Control Law Not Required
MAP 278 BLOCK 2 LOT 1

I CERTIFY THAT NO KNOWLEDGE OF ANY VIOLATION OF THE SUBDIVISION CONTROL LAW OR ANY OTHER LAW OR REGULATION HAS BEEN OBTAINED BY ME OR ANY OTHER PERSON OR ENTITY THAT TO THE BEST OF MY KNOWLEDGE THE LAND AREA AND FRONTAGE SHOWN IS IN COMPLIANCE WITH THE HAVERTHILL PLANNING BOARD'S SUBDIVISION MAP.

MICHAEL J. SERGI, P.E.

DATE

I, the undersigned, do hereby certify that this plan conforms to the facts as shown on the ground and to the records of the public records.

Plan of Land
Located in
Haverhill, Ma.
Record Owner & Applicant
Kevin E. & Laura Sarrette Tr.

Date: March 1, 2016
Scale: 1"=50'



PROFESSIONAL ENGINEERS & LAND SURVEYORS
CHRISTIANSEN & SERGI, INC.
1000 Main Street, Suite 200
Haverhill, MA 01830
WWW.CSI-ENG.COM TEL: 978.372.2000 FAX: 978.372.2000

**CERTIFICATE OF TRUSTEE
PURSUANT TO M.G.L. Ch. 184, Sec. 35**

We, Kevin E. Sarrette and Leota P. Sarrette, Co-Trustees of the Kev-Lo Realty Trust under Declaration of Trust dated 6/30/92 and recorded in the Essex South District Registry of Deeds at Book 11380, Page 476, hereby certify as follows:

1. We are the present Co-Trustees of the said Kev-Lo Realty Trust under Declaration of Trust dated 6/30/92, as amended.
2. The said Trust has not been revoked or otherwise terminated since its execution, and is in full force and effect.
3. As Trustees, we are duly authorized pursuant to the provisions of said Trust, and/or by all of the beneficiaries thereunder, none of whom are under any legal incapacity or disability, a corporation selling all or substantially all its Massachusetts assets, or a personal representative of an estate subject to estate tax liens, to execute and deliver to the City of Haverhill, Massachusetts, a municipal corporation, a quitclaim deed for nominal consideration for a vacant parcel of land of approximately ten acres located at 450 Crystal Street, Haverhill, MA 01832, to release all rights of homestead and other interests therein held by any of the beneficiaries of the said Trust, and to execute and deliver all other documents as may be necessary to consummate this transaction.

Signed under the pains and penalties of perjury this ____ day of April, 2016.

Kevin E. Sarrette, Co-Trustee, Kev-Lo Realty Trust u/d/t 6/30/92

Leota P. Sarrette, Co-Trustee, Kev-Lo Realty Trust u/d/t 6/30/92

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

April _____, 2016

Then personally appeared before me the above named Kevin E. Sarrette and Leota P. Sarrette, trustees aforesaid, who proved to me to be the persons signing the foregoing instrument by satisfactory identification, which were valid driver's licenses, and acknowledged the signing to be the result of their free act and deed for its stated purpose.

My Commission expires: 12/16/2022

John G. Cleary - Notary Public



DOCUMENT 21-B

16.1

CITY OF HAVERHILL

In Municipal Council April 26 2016

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO PARKING (City Hall/Haverhill Stadium & Riverside Park)

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 240, of the Haverhill City Code, § 240-88. Schedule E: City Parking Lots., as amended, be further amended as follows:

In the subsection entitled "City Hall Parking Lot" by deleting the words and dates: "As shown on the Plan on Parking Locations at City Hall dated November 29, 2004, as revised on December 17, 2004, February 17, 2005, April 12, 2005, and May 7, 2008, filed in the office of the City Engineer, Plan 4B/2800", and, by inserting in place thereof the words and dates: "As shown on the Plan on Parking Locations at City Hall dated 12/1/1999, as revised on 4/4/2016, filed in the office of the City Engineer.",

and,

By deleting the subsection entitled "Diamond No. 1 Parking Lot" in its entirety, and, by inserting in place thereof the following:

"Haverhill Stadium & Riverside Park"

From sunrise to 10 P.M. as shown on the Plan on Parking Locations at Haverhill Stadium & Riverside Park dated 4/4/2016, filed in the office of the City Engineer. Parking at all other times is prohibited unless the above hours are extended by the Stadium Commission or the Human Services Director."

APPROVED AS TO LEGALITY:

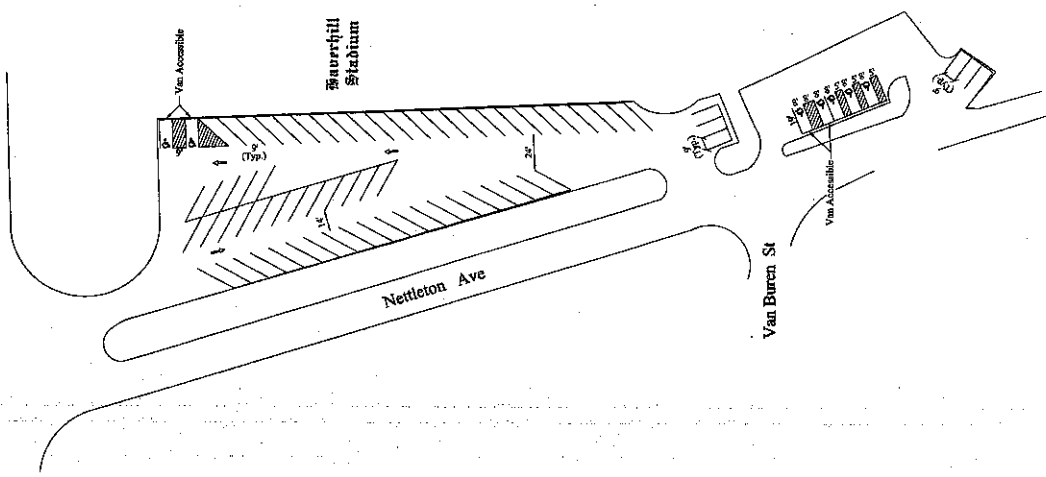
City Solicitor

PLACED ON FILE for at least 10 days

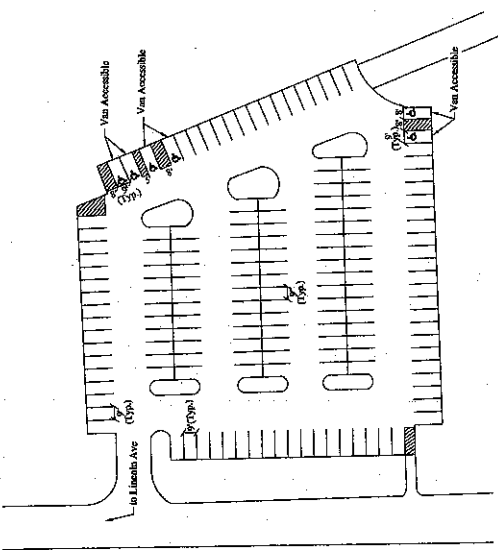
Attest:

City Clerk

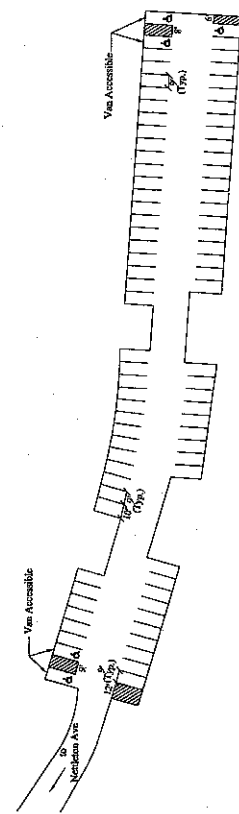
Lincoln Ave



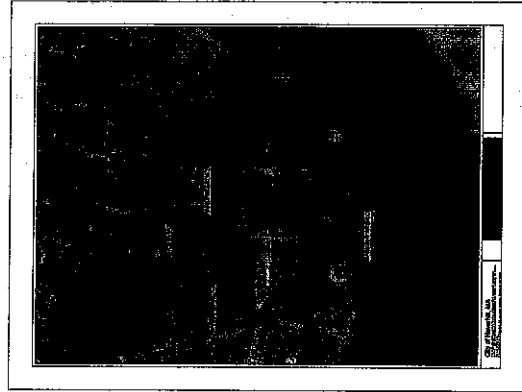
PARKING AREA A
Total Parking Spaces: 67
(includes 7 handicap spaces)



PARKING AREA B
Total Parking Spaces: 164
(includes 6 handicap spaces)



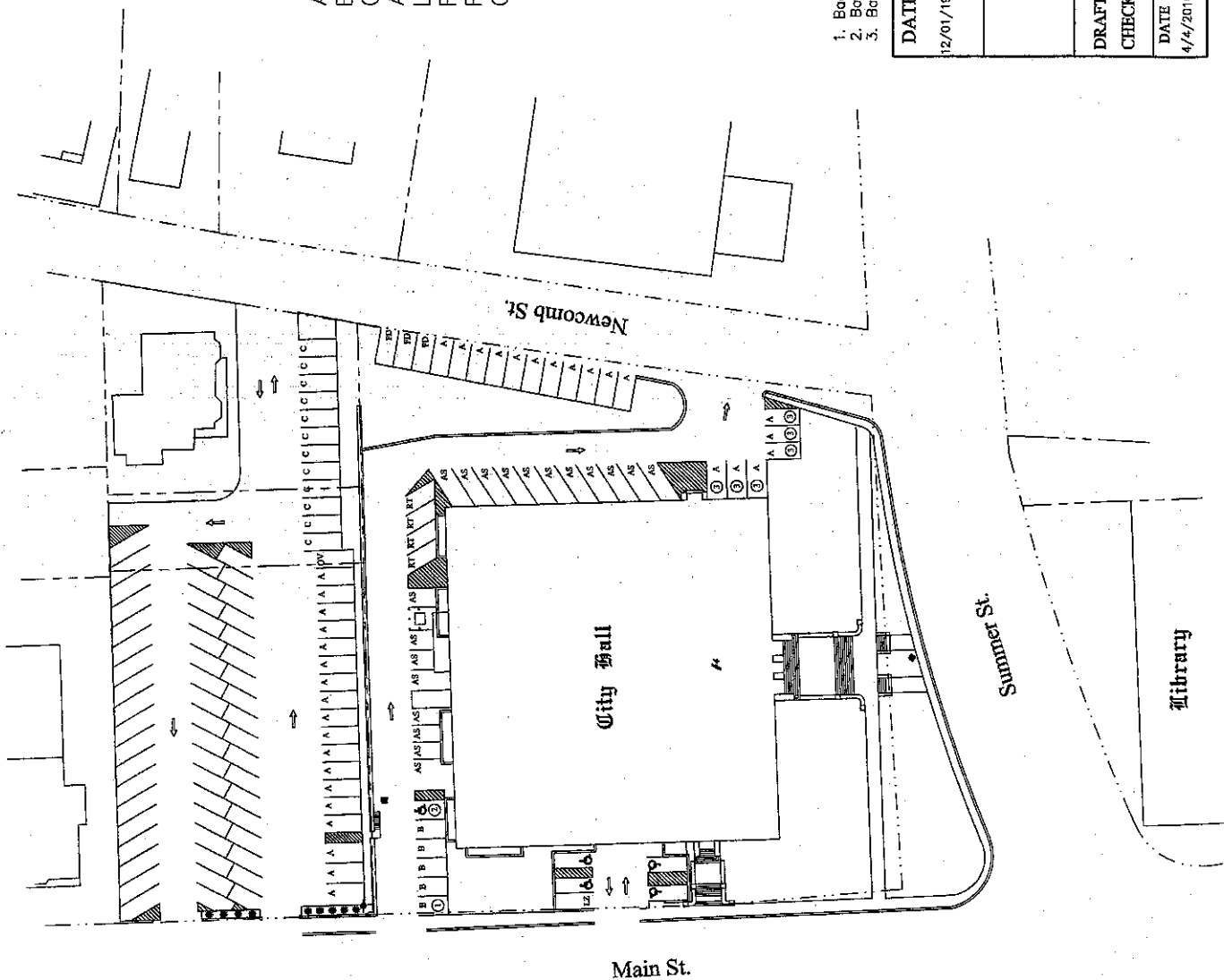
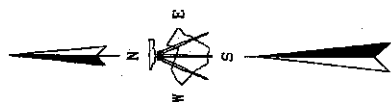
PARKING AREA C
Total Parking Spaces: 83
(includes 2 handicap spaces)



LOCUS MAP
N.T.S.


*All spaces (including handicap spaces) are 9'X19',
unless otherwise noted.

DATE	CITY ENGINEERING DIVISION	SCALE
4/14/2016	HAVERHILL MA	1" = 40'
PLAN OF PARKING LOCATIONS		
AT		
Haverhill Stadium & Riverside Park		
DRAFTED	TITLE	CITY ENGINEERING DIVISION
CHECKED	SHEET	1 OF 1
DATE	REVISION	APPROVED
		SHEET
		1



- A 1 Hour Limit
- B 30 Min. Limit
- C 10 Hour Limit
- AS Assigned Space
- LZ Loading Zone
- RT Registry Road Test
- FD Fire Department
- OV Official Vehicle
- Ⓢ Handicap Parking

1. Backout requires turning onto sidewalk.
2. Backout somewhat impaired by stairway.
3. Backout requires movement behind adjacent spaces.

DATE	CITY ENGINEERING DIVISION	SCALE
12/01/1999	 HAVERRHILL MA	1" = 40'
PLAN OF PARKING LOCATIONS AT City Hall		
DRAFTED	TCL	TITLE CityHallParkingMap_R6.dwg
CHECKED	JHP	SHEET 1 OF 1
DATE	REVISION	APPROVED
4/4/2016	ADA/LZ SPACES	JHP
		SHEET 1

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

April 22, 2016

City Council President John A. Michitson and
Members of the Haverhill City Council

RE: Ordinance Related to Parking

Dear Mr. President and Members of the Haverhill City Council:

Enclosed is an Ordinance which provides for additional handicapped parking at City Hall and Haverhill Stadium and Riverside Park. The Engineering Department in cooperation with the Stadium Commission and Recreation Department have detailed a plan which brings the City into compliance with ADA regulations.

The Ordinance is enclosed and I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/dsvd



DOCUMENT 28-C

16.2

CITY OF HAVERHILL

In Municipal Council

April 26 2016

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
LAW ENFORCEMENT
SUPERIOR OFFICERS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 11C of 2014 is hereby amended and replaced with the following:

Amend ARTICLE XXIII by the following:

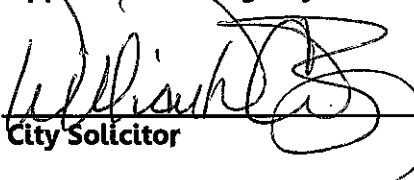
Effective 7/1/15 (increase from 1.25% to 1.5%)	Start	Year 1	Year 2
Captain	\$1,428.82	\$1,511.23	\$1,562.90
Lieutenant	\$1,302.14	\$1,376.76	\$1,423.58
Sergeant	\$1,212.35	\$1,281.44	\$1,324.83

Effective 7/1/16 1.75%	Start	Year 1	Year 2
Captain	\$1,453.83	\$1,537.67	\$1,590.25
Lieutenant	\$1,324.93	\$1,400.85	\$1,448.50
Sergeant	\$1,233.56	\$1,303.86	\$1,348.02

Amend Article XXIX: Section F by the following:

\$1,000 increase of the educational stipend to a total of \$9,500 (Effective 7-1-16) for all members currently receiving the \$8,500 educational stipend. This agreement has no impact on those members currently receiving the full percentage benefits of 20% and 25%.

Approved as to legality:



City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

BACKUP
REFERENCE



CITY OF HAVERHILL

1.25% Effective 7/1/15

	Start	Year 1	Year 2
Captain	\$1,425.26	\$1,507.46	\$1,559.01
Lieutenant	\$1,298.89	\$1,373.32	\$1,420.03
Sergeant	\$1,209.32	\$1,278.24	\$1,321.53

Add the following section to ARTICLE XXIX:

F. The phase-out provided in other sections of this Article is modified to provide an annual educational stipend of eight-thousand five-hundred dollars (\$8,500.00) only to officers who meet the following criteria:

(1) Three sergeants who have been promoted into this bargaining unit as of the date of ratification of this agreement who have a bachelor's degree or better in an accredited criminal justice program (including a law degree); or

(2) Future promotees into this bargaining unit who were receiving the 20% payment for a Baccalaureat degree or 25% payment for a Master's degree in law enforcement (or for a degree in law) from an accredited institution as of February 19, 2014, the date of acceptance of this Agreement.

It is understood that the annual payments for the three sergeants referred to in sub-section (1) above shall commence in November, 2014.

It is understood that the stipends under this section and section D are not included in base pay for any purpose.

Amend ARTICLE XVIII - Injury Leave by adding the following:

Add "Attachment B". In consideration, the City shall pay annually to each employee covered by this agreement a stipend of \$300. It is understood that in Fiscal Year 2014 the stipend payment provided in the last paragraph of Attachment B shall be made within sixty (60) days after the funding of this Agreement.

Amend ARTICLE XXIII by adding the following:

Effective in the week following City Council funding of this agreement - Detective Supervisor Pay shall be increased to fifty dollars (\$50.00) per week.

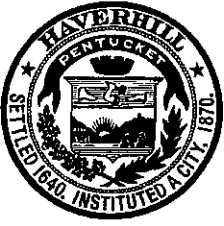
Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk




Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com

Sheila Pelczar, HR Technician – spelczar@cityofhaverhill.com

TO: Mayor James J. Fiorentini
FROM: Denise McClanahan, HR Director 
DATE: April 22, 2016
RE: Salary Ordinance & MOA submission

Attached please find an ordinance and Memorandum of Agreement for the Haverhill Police Superior Officers Union as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm



DOCUMENT 11-C

CITY OF HAVERHILL

In Municipal Council February 25 2014

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
LAW ENFORCEMENT
SUPERIOR OFFICERS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 40 of 2011 is hereby deleted and replaced with the following:

Amend ARTICLE XXIII by the following:

1.5% Effective 7/1/12

	Start	Year 1	Year 2
Captain	\$1,306.92	\$1,382.30	\$1,429.57
Lieutenant	\$1,191.05	\$1,259.30	\$1,302.13
Sergeant	\$1,108.92	\$1,172.11	\$1,211.81

1.5% Effective 7/1/13

	Start	Year 1	Year 2
Captain	\$1,326.53	\$1,403.03	\$1,451.01
Lieutenant	\$1,208.92	\$1,278.19	\$1,321.67
Sergeant	\$1,125.55	\$1,189.69	\$1,229.99

2.5% Retro back to 7/1/13

	Start	Year 1	Year 2
Captain	\$1,359.69	\$1,438.11	\$1,487.29
Lieutenant	\$1,239.14	\$1,310.14	\$1,354.71
Sergeant	\$1,153.69	\$1,219.44	\$1,260.74

2.25% Effective last full payroll period of June 2014

	Start	Year 1	Year 2
Captain	\$1,390.28	\$1,470.47	\$1,520.75
Lieutenant	\$1,267.02	\$1,339.62	\$1,385.19
Sergeant	\$1,179.65	\$1,246.87	\$1,289.10

1.25% Effective 7/1/14

	Start	Year 1	Year 2
Captain	\$1,407.66	\$1,488.85	\$1,539.76
Lieutenant	\$1,282.86	\$1,356.37	\$1,402.50
Sergeant	\$1,194.39	\$1,262.46	\$1,305.22

BACKUP
REFERENCE

9.1.1

PROCLAMATION

WHEREAS: Every year on the second Saturday in May, letter carriers across the country collect non-perishable food as part of the nation's largest one-day food drive, distributing the donations to local food banks; and

WHEREAS: The Letter Carriers' Stamp Out Hunger Food Drive is just one example of how letter carriers work to make a difference in the lives of those they serve. Since the pilot drive was held in 1991, over 1.4 billion pounds of food have been collected; and

WHEREAS: We would like to recognize all letter carriers for their hard work and their commitment to their communities. All of the food collected in our community stays in our community and we support carriers' efforts to help those in need in our community.

WHEREAS: Learning to recognize the early warning signs of mental health needs and where to obtain the necessary support, assistance and treatment gives children and youth better opportunities to lead full and productive lives; and

NOW, THEREFORE, I, James J. Fiorentini, Mayor of the City of Haverhill, do hereby proclaim Saturday, May 14, 2016 as

Letter Carriers' Food Drive Day

in the City of Haverhill, MA and encourage all citizens in our community to support the food drive by placing non-perishable food items in or near your mailbox on food drive day. Together we can help feed the hungry.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the City of Haverhill to be affixed this 14th day of May in the year of our Lord two thousand and sixteen


MAYOR JAMES J. FIORENTINI

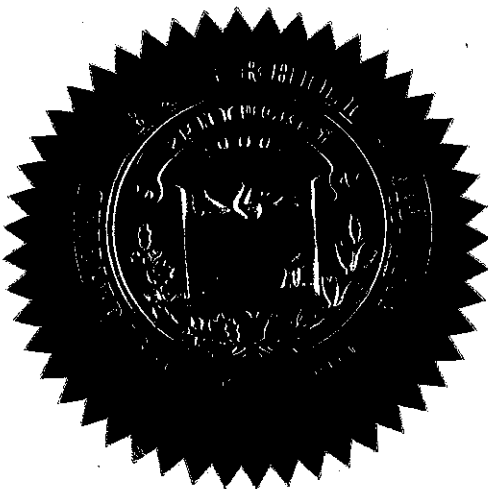
IN CITY COUNCIL: May 3 2016

ON MOTION OF COUNCILLOR MACEK TO OMIT PARAGRAPH 4 and
READ AGAIN AT MAY 10th COUNCIL MEETING

MOTION PASSED

Attest:


City Clerk



PROCLAMATION

WHEREAS: Every year on the second Saturday in May, letter carriers across the country collect non-perishable food as part of the nation's largest one-day food drive, distributing the donations to local food banks; and

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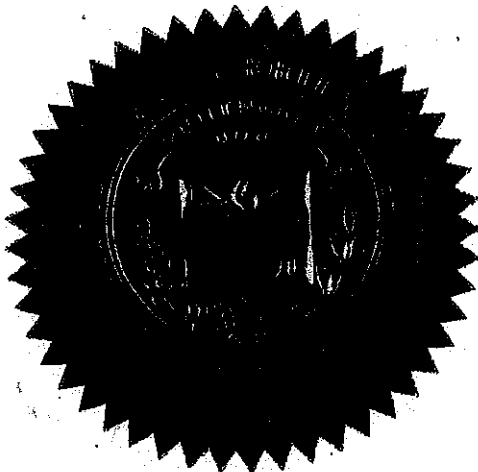
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omit [~~WHEREAS: Learning to recognize the early warning signs of mental health needs and where to obtain the necessary support, assistance and treatment gives children and youth better opportunities to lead full and productive lives, and~~]

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MAYOR JAMES J. FIORENTINI

Read again at May 10th meeting

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

MELINDA E. BARRETT

VICE PRESIDENT

ANDRES X. VARGAS

MICHAEL S. MCGONAGLE

JOSEPH J. BEVILACQUA

COLIN F. LEPAGE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK

THOMAS J. SULLIVAN



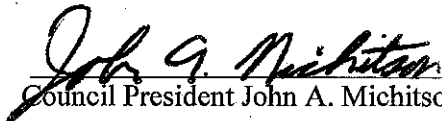
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

18.1
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycnci@cityofhaverhill.com

May 6, 2016

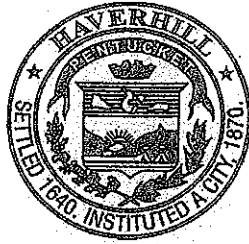
TO: Members of the City Council

President Michitson would like to discuss a request for a street light at the corner of Mill Street and Berkeley Avenue.


Council President John A. Michitson

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
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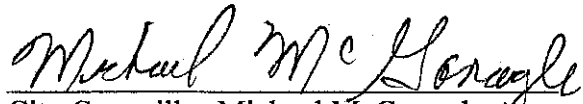
18.2

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May 6, 2016

TO: Mr. President and Members of the City Council

Councillor Michael McGonagle would like to introduce Ted Gaiero to discuss downtown improvements and parking.


City Councillor Michael McGonagle LSC

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May 6, 2016

TO: Mr. President and Members of the City Council

Councillor Melinda Barrett requests to discuss a possible 4 way stop sign at S. New and S. Spring Streets.


City Councillor Melinda Barrett

CITY COUNCIL

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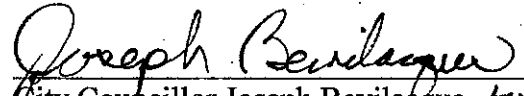
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May 6, 2016

TO: Mr. President and Members of the City Council

Councillor Joseph Bevilacqua requests a discussion about a request for a street light at the corner of Welcome and Emerson Streets.


City Councillor Joseph Bevilacqua

19.1

PROCLAMATION

WHEREAS: Williams syndrome is a rare genetic condition that is present at birth, affects as many as 30,000 individuals in the United States and is characterized by medical and cognitive problems, including cardiovascular disease, developmental delays, and learning disabilities;

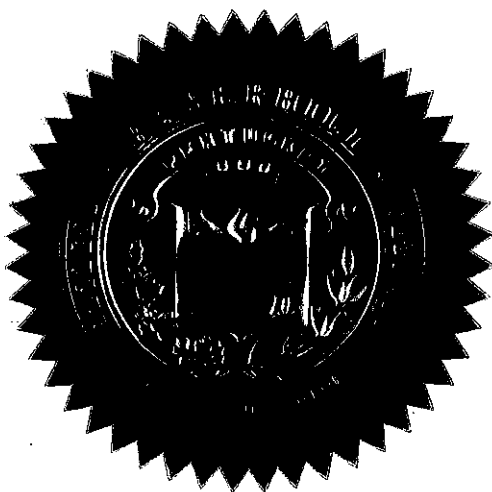
WHEREAS: the Williams Syndrome Association (WSA), founded in 1982, is a non-profit organization and the most comprehensive resource for people and families living with Williams syndrome as well as for doctors, researchers and educators. Through its efforts, from raising public awareness, to funding critical new research, and providing valuable information and support to families, the WSA has improved the quality of life and futures of those affected by Williams syndrome;

WHEREAS: to generate awareness about Williams syndrome and raise funding for critical WSA programs and initiatives, the WSA has organized May as Williams Syndrome Awareness Month which includes events all across the United States;

WHEREAS: the Williams Syndrome Association and the families and friends of those with Williams syndrome should be commended for their hard work, compassion, and courage for educating the country about this rare disorder;

NOW, THEREFORE, I, James J. Fiorentini, Mayor of the City of Haverhill, do hereby proclaim the month of MAY as

Williams Syndrome Awareness Month



IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the City of Haverhill to be affixed this 10th day of May in the year of our Lord two thousand and sixteen


MAYOR JAMES J. FIORENTINI

CITY COUNCIL

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MINUTES OF THE CITIZEN OUTREACH COMMITTEE MEETING HELD ON APRIL 28, 2016

A Citizen Outreach Committee Meeting was held on Thursday, April 28, 2016 at 7:00P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Melinda Barrett, Councillor Andres Vargas, Councillor Colin LePage, and Councillor Thomas Sullivan. Council President John Michitson and Councillor William Macek also attended.

Attendees: Representative Linda Dean Campbell, Dennis Marsalia- Representative from Sen. Ives' office, Ken Trahan-Keolis, Steve Atkins- MBTA, Ernest Piper, Bert Lacerte, Joe Zappala, Zack Simmons

The following item was discussed:

Doc.# 38-W– Communication from Councillor Barrett requesting to give an update on the response from MBTA/Keolis and US EPS about idling trains in Bradford.

The committee and audience discussed the continual problem faced by the neighborhood of Wood School area. The neighbors have suffered due to the close proximity and a lack of any mitigation of the Layover station for the last 30 years. Among the possible solutions were stepped up vigilance on the part of Keolis and MBTA on procedures in the yard, Sound walls, train barn, exhaust catches and moving the layover station.

The representatives from Keolis and the MBTA agreed to:

- - Provide a "person in charge" phone number;
- - Audit train data to ensure yard is working as agreed;
- - Have a written procedure for both start up and shut down of trains in the Bradford Layover with an emphasis on reducing disruption of neighbors;
- - Ensure all workers know the proximity of a large population;
- - Explore other ways internally to reduce noise and pollutants.

A motion was made by Councillor Sullivan and seconded by Councillor LePage to have the Council send a letter to Gov. Baker and Secretary of Transportation Pollack asking for assistance. The letter should also cc the local legislative delegation so they may continue to assist on this issue. The letter should request that all possible alternative sites for the layover be explored. Being that any move would be in the distant future immediate mitigation be implemented for the protection and quality of life of the neighbors. Passed unanimously. Also, Councillor Barrett will send a letter to Steve Atkins asking them to detail their problem mitigation.

The meeting adjourned at 9:00PM.

Respectfully submitted,

May 5, 2016

A handwritten signature in black ink, appearing to read "Melinda Barrett", with a small flourish at the end.

Melinda E. Barrett, Chairperson
Citizen Outreach Committee
Haverhill City Council

MEB/bsa

c: Mayor James J. Fiorentini
City Councillors

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DOCUMENTS REFERRED TO COMMITTEE STUDY

55-X	Communication from Councillor Sullivan regarding a Jr. Park Ranger Sumer Program	Public Safety	8/19/14
74-Q	Communication from Councillor Macek requesting discussion re: exploring various Possibilities for "Expanded Notification" processes for certain matters re: Zoning Changes and Special Permit application.	A&F Transferred- Planning & Development	7/14/15 2/2/16
	Suspension of Rules to discuss unpermitted BnB's operating in City of Haverhill	A & F	10/20/15 1/27/16
6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-T	Communication from Councillor Bevilacqua requesting to discuss proposed amendment to the application form for exterior vending machine license	A&F	2/23/16 3/3/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Play-ground	NRPP	2/23/16
6-Z	Communication from Council President Michitson requesting to introduce Ron MacLeod to discuss traffic & safety concerns and associated public safety resources	Public Safety	3/8/16
38-B	Communication from Councillors Macek and Bevilacqua requesting discussion on current zoning regulations for housing conversions and possible changes necessary to protect integrity of existing property and neighborhoods	Planning & Dev.	3/8/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16
38-H	Communication from Councillor Bevilacqua requesting to discuss economic development Business retention promotion and assistance program	A & F	3/15/16
38-I	Communication from Councillor Bevilacqua requesting a business & industry recognition opportunity	A & F	3/15/16
38-V	Communication from Councillor Daly O'Brien requesting a re-evaluation of the City Council Rules and Regulations	A & F	4/5/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16
51	Communication from Pres. Michitson requesting to submit petition from Burnham St. residents requesting Burnham St. be made one way coming in from Groveland St. onto Burnham	Public Safety	4/12/16